

**SMITH VALLEY FIRE PROTECTION DISTRICT
BOARD OF DIRECTOR MINUTES
May 20, 2019**

The following items were discussed and / or approved from the agenda:

1. The meeting was called to order at 1801 hours by Director Myers.
2. Board Members present were Director Myers and Director Abrott. President Boudreau attended by phone. Chief Loveberg was also present, along with other members of SVVFR.
3. **Review and adoption of agenda:** Director Abrott moved to adopt the agenda as presented. President Boudreau seconded, and all were in favor. The motion passed.
4. **Approval of Minutes**
 - The minutes from the last Board of Directors regular meeting on April 8, 2019 were submitted by Director Abrott for approval. Director Abrott moved to approve the minutes with no corrections or additions. President Boudreau seconded, and all were in favor. The motion passed.
5. **Public Comments and Discussion**
 - None
6. **Public Hearing on the Fiscal Year 2020 Tentative budget – No Action Will Be Taken.**
 - Chief Loveberg read into the record the letter from the State of Nevada Department of Taxation. There were no changes made to the tentative budget.
7. **Approve the final Budget and Tax Rate for Fiscal Year 2020.**
 - Discussed estimated revenues, fund balances, and estimated expenditures.
 - Director Myers moved to approve the final Budget and Tax Rate of 47.26 cents for Fiscal Year 2020. President Boudreau seconded, and all were in favor. The motion passed.
8. **Accounts Payable:**
 - a. Alling & Jillson, Ltd. \$400.00
 - b. Care Flight \$30.00
 - c. Cascade Fire Equipment \$276.42
 - d. Central Sierra Construction \$200.00
 - e. Central Sierra Construction \$900.00
 - f. Emergency Reporting \$2176.00
 - g. Frontier Communications \$498.14
 - h. Frontier Communications \$283.34
 - i. I Am Responding (Emergency Services Marketing) \$660.00
 - j. Lemos, Duane \$147.45
 - k. Life-Assist \$95.52
 - l. Life-Assist \$466.10
 - m. Life-Assist \$222.13
 - n. LN Curtis \$425.60
 - o. LN Curtis \$80.00
 - p. Loveberg, Robert \$731.02
 - q. Jim Menesini Petroleum \$552.22
 - r. Jim Menesini Petroleum \$332.83
 - s. Jim Menesini Petroleum \$670.87
 - t. MF Barcellos \$277.70
 - u. MF Barcellos \$617.00

- v. MF Barcellos \$131.37
- w. NU-Systems \$431.25
- x. NV Energy \$79.10
- y. NV Energy \$47.96
- z. NV Energy \$164.69
- aa. NV Energy \$33.84
- bb. NV Energy \$44.88
- cc. NV Energy \$38.59
- dd. NV Energy \$159.37
- ee. NV Energy \$77.91
- ff. Park, WA \$18.00
- gg. Quill \$228.47
- hh. Quill \$12.08
- ii. REMSA \$12.00
- jj. REMSA \$6.00
- kk. Renner \$5.99
- ll. Renner \$31.99
- mm. Standard Diesel \$72.01
- nn. Verdugo Lawn Care \$400.00
- oo. Verdugo Lawn Care \$280.00
- pp. Verizon Wireless \$136.69
- qq. Verizon Wireless \$136.39
- rr. Wells Fargo \$155.93
- ss. Wells Fargo \$1336.78
- tt. Wells Fargo \$327.77
- uu. Wells Fargo \$2064.81
- vv. Zoll \$510.00
- ww. Zoll \$72.18

- Director Myers moved to accept the accounts payable as reviewed and presented. President Boudreau seconded, and all were in favor. The motion passed. The claims were approved as presented.

9. Accounts Receivable:

- Ambulance fees collected were \$6,025.34. In addition, we received \$1,591.35 in Sales & Rental, \$145.00 in Plan Review Fees, and \$160.00 in CPR Income. Director Myers moved to accept the accounts receivables. Director Abrott seconded, and all were in favor. The motion passed.

10. Correspondence Received:

- None.

11. Discussion and possible action to accept grant funds in the amount of \$9,265.10 from the State of Nevada, Department of Health and Human Services, Division of Public and Behavioral Health, Emergency Medical Systems for the purpose of EMS educational equipment.

- This grant was approved in March by the State of Nevada, EMS Department. Items approved have been ordered.
- Director Myers moved to accept grant funds in the amount of \$9,265.10 from the State of Nevada, Department of Health and Human Services, Division of Public and Behavioral Health, Emergency Medical Systems for the purpose of EMS educational equipment. Director Abrott seconded, and all were in favor. The motion passed.

12. Discussion and possible approval of the purchase of two (2) Dodge Ram 2500, Crew Cab, gas, short wheelbase, 4x4 pickup trucks for command vehicles, base price of \$35,900 plus options, through the Nevada State Purchasing contract.

- Asst. Chief Park presented the detailed quote. SVVFR, Inc. has pledged \$35,000 towards the purchase of a Duty Chief vehicle. Also provided details on cost of options. The total will be approximately \$37,032. There is a short window to purchase with a cutoff date of 6/27/2019. There will be a substantial price increase after this date for a comparable truck. Recommended we use one truck for Duty Chief and one to replace the aging Chief 401 vehicle.
- President Boudreau moved to approve the purchase of two (2) Dodge Ram 2500, Crew Cab, gas, short wheelbase, 4x4 pickup trucks for command vehicles, base price of \$35,900 plus options, through the Nevada State Purchasing contract. Director Abrott seconded, and all were in favor. The motion passed.

13. Discussion and possible action to approve the Smith Valley Fire Protection District Wildfire Fuels Reduction Trailer Loan Program Policies.

- In January the Board approved with revision. Chief Loveberg is bringing the policy back with the revisions made for confirmation that revisions were completed as requested. Director Myers suggested we make it clear in the documentation that will be given to end users what materials are acceptable. It may help users to understand that the final purpose of the materials will be for compost.
- Director Myers moved to approve the Smith Valley Fire Protection District Wildfire Fuels Reduction Trailer Loan Program Policies. President Boudreau seconded, and all were in favor. The motion passed.

14. Discussion and possible action regarding the Fuels Reduction Management Program, including the grinding and disposal of vegetative material.

- The site is now available for use. One of our locks has been installed on the chain.
- Chief Loveberg has requested Lyon County Human Resources to post and advertise the Fuels Management Technician positions, open until filled.
- Site will be limited access at this time (no public access).

15. Discussion and possible action regarding the purchase of an ambulance.

- Ambulance committee continuing to work on specs.
- Manufacturing availability will have some effect on our decision on the chassis. Many companies are stating production is out a year or more.

16. Review, discussion, and possible action regarding updating the Smith Valley Fire Protection District Strategic Plan.

- No action.

17. Fire Chief's Report:

- 66 calls to date.
- Chief Loveberg attended an annual conference for volunteer and combination agencies the first week of May.
- Volunteers have some valuable training opportunities coming up soon.
- We have been training with cooperators and partners for the upcoming wildland season. USFS is coming on one of our upcoming Saturday fire trainings.
- Weather has delayed heat. Should be able to continue open burning for a bit longer.

- There is a community effort to establish a group similar to the old Fire Safe Chapter. Citizens are establishing a group within the Network of Fire Adapted Communities. Chief Loveberg will be attending an upcoming meeting.
- There is a rumor going around that SVFPD did not provide fire suppression on the Upper Colony Fire, which is completely false. Efforts to tactfully correct this misinformation will be appreciated.
- We have received 10 Stop the Bleed kits for installation in our community.
- We have two members in a Firefighter I class in Yerington (taken out of order).

18. Discussion and possible action on the status and repair of District equipment:

- Brush 40 is currently in Modesto for pump and primer pump repair and to have A/C refreshed. Should be back by the end of this week.
- Brush 42 batteries replaced recently after a battery explosion.
- Radio and Knox Secure installs continue.

19. Discussion and possible action regarding any capital improvement projects for District buildings, grounds and facilities:

- No new action.

20. Smith Valley Fire District Volunteer Comments:

- Travis Walker shared that we received the new NHTSA scope of practice recommendations for EMS. Travis and Tom Spencer will be working together soon to update protocols.
- Sometime this fall we are looking to put on an Advanced EMT Course to improve our response capabilities.

21. Board Member Comments:

- None.

22. Public Comment:

- None.

23. Requests for items to be placed on future meeting agendas:

- None.

24. Action to adjourn:

- Director Myers moved to adjourn. President Boudreau seconded, and all were in favor. The meeting was adjourned at 1905.

Respectfully submitted,
SW, Administrative Asst.